



International Student & Scholar Office
University of Massachusetts Boston
100 Morrissey Blvd, Boston, MA 02125
Block 2100, 2nd Floor, Campus Center
617-287-5586 / Fax: 617-287-3963
Email: iss@umb.edu

OPT Employer Update Form

Student's Name: _____ SEVIS ID #: _____
UMASS ID #: _____ Phone: _____ Email: _____

An OPT employer's name and address must be recorded in SEVIS **within 10 days** of the start of new employment. Each time a student changes/adds an employer this form must be submitted to the ISSS office with the new employer address. (If you are "pending" a 17-Month STEM Extension you must fill out a new I-765 and send it, with a cover letter and a copy of the USCIS receipt notice for the first Form I-765, to USCIS notifying them of the new employer's E-Verify number.)

Please check following boxes below:

- In the **last 10 days**, I **have started** Optional Practical Training with the employer below.
- In the **next 10 days**, I **will start** Optional Practical Training with the employer below.
- I certify that I am accepting training related to my field of study.

Company Name: _____

Address: _____

N.B. It is the student's responsibility to keep written records that reflect actual start/end dates of employment and proof that each training period relates to the student's main area of study. Students should keep these items in an "OPT folder" that includes offer letters and job descriptions. For volunteer or unpaid internships, students should request a letter from their supervisors explaining the nature of their training along with the start/end dates. None of this information needs to be forwarded to the ISSO Office.

For Office Use Only:

Student Employer Information updated in SEVIS on: _____ Initials: _____

Last revised: 07/2015